

Public Document Pack

Full Council Wednesday, 1 November 2023 Additional Information Pack 2

Agenda Item No.	Supplementary Information	Page Number
12	Motion without notice 1	3-5
12	Motion without notice 2	7-29

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Agenda Annex

Motion without notice 1

CABINET ROLE	MEMBER NAME	SCOPE OF ROLE
Leader of the Council	Councillor Mohammed Farooq	<ul style="list-style-type: none"> • All functions of the Leader of the Council • Political leadership and strategic direction for the Council • Communications
Deputy Leader and Cabinet Member for Corporate Governance and Finance	Councillor John Howard	Responsibility for the Corporate & Community functions of the Council including but not limited to: <ul style="list-style-type: none"> • Legal • Finance • Business Transformation • Governance • Commercial Strategy • Capital Programme • Treasury Management • Procurement • Registration/Bereavement Services • Commercial Partnerships, Property and Assets • HR • IT • Equality and Diversity • Community Engagement and Community Support, including International Relations • Data insight and analytics
Cabinet Member for Adults and Health	Councillor Saqib Farooq	Responsibility for the Adult Social Care and Public Health duties of the Council, including but not limited to: <ul style="list-style-type: none"> • Care Act 2014 and related legislation • Safeguarding Adults and Deprivation of Liberty Safeguards • Oversight of selected NHS staff and services via s75 arrangement • Early Intervention and Prevention including Reablement, Therapy Services and Technology Enabled Care, Disabled Facility Grants • Care Act Assessments • Mental Capacity Act assessments • Mental Health, Learning Disabilities and Autism and Physical Disabilities. • Integrated Community Equipment • Commissioning and Market Sustainability • Better Care Fund • Independent Mental Health and Mental Capacity Advocates • Integrated Care System (partnership and Integration)

		<ul style="list-style-type: none"> • Health and Social Care Act 2012 (as amended) and related legislation • Public health services including children's public health services, sexual and reproductive health services, integrated behaviour change services, substance misuse services • Public health duties such as emergencies that present a risk to public health • Health promotion for oral health • Public health intelligence • Health in Everything We Do
Cabinet Advisor for Adults and Health	Councillor John Fox	To advise and support the Cabinet Member for Adults and Health.
Cabinet Member for Children's Services	Councillor Bisby	<p>Responsibility for the Children's Services & Education functions of the Council, including but not limited to:</p> <ul style="list-style-type: none"> • Children's Social Care, including all matters specifically provided for by the Local Authorities (Social Services) Act 1970, personal social services and care in the community, together with the responsibilities under associated and ancillary legislation not limited to but including <ul style="list-style-type: none"> ○ Crime and Disorder Act 1998 ○ Children Act 1989 ○ Children Act 2004 ○ Childcare Act 2006 ○ Education and Inspection Act 2006. • Safeguarding Children • Services for Looked After Children and Corporate Parenting • Early Help Services • Specialist Young People Services • Responsibility for Councils health related functions under Health Act 1975 in so far as they relate to children. • Targeted Youth Services • Education services (excluding certain functions relating to higher education and adult education) • School property maintenance and asset management (excluding disposal) • School Admissions and Place Planning • SEND • Early Years
Cabinet Member for Housing, Growth and Regeneration	Councillor Peter Hiller	Responsibility for the Growth, Regeneration, Housing, Skills and University functions of the Council including but not limited to:

		<ul style="list-style-type: none"> • Planning • Building Control, including the Building Act 1984 (as amended) • Economic Growth and Development • Housing Strategy • Tourism • Heritage, Leisure and Libraries • Homelessness and Rough Sleeping • Community Safety and Enforcement • Business Improvement District (BID) • Learning and Skills for post 16 and for 16–25-year-old learners with learning difficulties or disabilities • Skills Strategy • Further Education, Higher Education and University provision • Adult Learning and Skills Service • City College
Cabinet Advisor for Housing Growth and Regeneration	Councillor Chris Harper	To advise and support the Cabinet Member for Housing, Growth and Regeneration.
Cabinet Member for Infrastructure, Environment & Climate Change	Councillor Gavin Elsey	<p>Responsibility for the Infrastructure, Environmental and Climate Change functions of the Council, including but not limited to:</p> <ul style="list-style-type: none"> • Regulatory Services • Highways and Transport • Car parking strategy for the use of Council car parks and a charging policy. • Climate Change and Net Zero Ambition • Environment Strategy • Energy Strategy • Waste Management, including strategy and operations • Parks and Open Spaces • Flood Risk Management

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COMMITTEE MEMBERSHIP, CHAIRS AND VICE-CHAIRS
2023 – 2024

Peterborough First Proposal

LEADER OF THE COUNCIL AND CABINET MEMBERS	PORTFOLIOS
Cllr Farooq	Leader of the Council
Cllr Howard	Deputy Leader and Cabinet Member for Corporate Governance and Finance
Cllr Elsey	Cabinet Member for Infrastructure, Environment and Climate Change
Cllr Bisby	Cabinet Member for Children’s Services
Cllr Saqib Farooq	Cabinet Member for Adults and Health
Cllr Hiller	Cabinet Member for Housing, Growth and Regeneration
CABINET ADVISORS	
Cllr John Fox	Cabinet Advisor for Adults and Health
Cllr Harper	Cabinet Advisor for Housing, Growth and Regeneration

SHAREHOLDER CABINET COMMITTEE (5)

CABINET MEMBERS
TBC

SCRUTINY COMMITTEES**ADULTS AND HEALTH SCRUTINY COMMITTEE (11) (3:3:1:2:1:1)**

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Casey Khan Rangzeb Chair to be agreed from 1 of 3 of the Conservative membership	Qayyum Mahmood Bi	Shaheed (Vice-Chair)	Rush Lane	Skibsted	Stevenson
SUBS:					
Asif	Sabir A Jones	Barkham	Judy Fox	TBC	N/A
GROUP REPS:					
Rangzeb	Qayyum	Shaheed	Rush	Skibsted	Stevenson

GROWTH, RESOURCES, AND COMMUNITIES SCRUTINY COMMITTEE (11) (4:3:1:2:1:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Asif Fenner Sharp Warren	Iqbal Jamil (Vice-Chair) Thulbourn	Wiggin (Chair)	B Rush Judy Fox	Knight	N/A
SUBS:					
Perkins	Qayyum Sabir	Sandford	Lane	TBC	N/A
GROUP REPS:					
Fenner	Iqbal	Wiggin	B Rush	Knight	N/A

CHILDREN AND EDUCATION SCRUTINY COMMITTEE (11) (5:2:1:2:1:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Asif Warren Fenner Rangzeb Ahmed	Hemraj (Vice-Chair) Cole	Shaheed (Chair)	Lane Rush	Skibsted	N/A
SUBS:					
Sharp	Sabir	A Bond	Judy Fox		N/A
GROUP REPS:					
Fenner	Hemraj	Shaheed	Lane	Skibsted	N/A

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE (11) (5:2:1:2:1)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Ahmed Khan Perkins Sharp Sainsbury	A Jones Strangward	Sandford (Vice-Chair)	Judy Fox B Rush	Day (Chair)	N/A
SUBS:					
Fenner	Mahmood	Wiggin	Lane	TBC	N/A
GROUP REPS:					
Khan	A Jones	Sandford	Judy Fox	Day	N/A

REGULATORY COMMITTEES**EMPLOYMENT COMMITTEE (7) (3:2:1:1:0:0)**

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
J Allen Fitzgerald Coles	A Jones (Chair) Jamil (Vice-Chair)	Wiggin	Rush	N/A	N/A
SUBS:					
Ray	Thulbourn	Seager	M Farooq	N/A	N/A
GROUP REPS:					
Coles	A Jones	Wiggin	Rush	N/A	N/A

LICENSING COMMITTEE (REGULATORY) (11) (5:2:2:2:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
S Allen Ayres Hussain Trust Ray Chair to be agreed from 1 of 5 of the Conservative membership	Thulbourn Qayyum	Wiggin S Bond (Vice-Chair)	John Fox Hiller	N/A	N/A
SUBS:					
Warren	Iqbal	Hogg	Harper	N/A	N/A
GROUP REPS:					

Hussain	Thulbourn	Wiggin	John Fox	N/A	N/A
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PLANNING & ENVIRONMENTAL PROTECTION COMMITTEE (11) (4:3:2:2:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
J Allen Hussain Sharp Warren	Iqbal (Chair) Jamil (Vice Chair) D Jones	Hogg A Bond	Rush TBC	N/A	N/A
SUBS:					
Casey	Mahmood	Seager	Howard	N/A	N/A
GROUP REPS:					
Sharp	Iqbal	Hogg	Rush	N/A	N/A

APPEALS AND PLANNING REVIEW COMMITTEE (11) (4:2:2:2:1:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Coles Fitzgerald Over Simons	Thulbourn (Chair) Qayyum (Vice-Chair)	Sandford Seager	Lane Howard	Day	N/A
SUBS:					
Ayres	Mahmood	S Bond	S Farooq	TBC	N/A
GROUP REPS:					
Fitzgerald	Qayyum	Sandford	Lane	Day	N/A

CORPORATE PARENTING COMMITTEE (11) (4:3:2:2:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Ayres J Allen Nawaz Over	D Jones (Chair) Bi (Vice-Chair) Cole	S Bond Seager	Lane Howard	N/A	N/A
SUBS:					
Casey	Hemraj	Barkham	Bisby	N/A	N/A
GROUP REPS:					
J Allen	D Jones	S Bond	Lane	N/A	N/A

AUDIT COMMITTEE (7) (2:2:1:2:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Perkins Rangzeb	Haseeb (Vice-Chair) D Jones	Barkham	Rush Judy Fox	N/A	N/A
SUBS:					
Trust	Strangward	Sandford	Lane	N/A	N/A
GROUP REPS:					
Rangzeb	Haseeb	Barkham	Rush	N/A	N/A

CONSTITUTION AND ETHICS COMMITTEE (7) (3:2:1:1:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Sainsbury Coles Ray	Jamil Qayyum (Chair)	Sandford	Hiller (Vice - Chair)	N/A	N/A
SUBS:					
Fitzgerald	Thulbourn	Shaheed	Harper	N/A	N/A
GROUP REPS:					
Sainsbury	Jamil	Sandford	Hiller	N/A	N/A

COMMITTEES APPOINTMENTS TO WHICH POLITICAL BALANCE DOES NOT APPLY

LICENSING COMMITTEE (LICENSING ACT 2003) (11)

Same membership as Licensing Committee (Regulatory)

JOINT HEALTH AND WELLBEING BOARD (2 as per the Terms of Reference)

Members
S Farooq Bisby

SUB-COMMITTEES/PANELS

JOINT CONSULTATIVE PANEL

Same membership as Employment Committee.

EMPLOYEE APPEALS SUB-COMMITTEE

Same membership as Employment Committee.

OTHER

PARISH COUNCIL LIAISON MEETINGS (2 Members)

TBC	TBC
Hiller	TBC
SUBS:	
Howard	TBC

OTHER AUTHORITY MEMBERSHIP
2023 - 2024

CAMBRIDGESHIRE POLICE AND CRIME PANEL (3) (1:1:1:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Tyler	D Jones	Barkham	N/A	N/A	N/A
SUBS:					
Warren	Jamil	Hogg	N/A	N/A	N/A

CAMBRIDGESHIRE AND PETERBOROUGH FIRE AUTHORITY (4) (2:1:1:0:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Over Warren	Jamil	A Bond		N/A	N/A
NO SUBS					

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY (1) (0:0:0:1:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
	N/A	N/A	M Farooq	N/A	N/A
SUBS:					
	N/A	N/A	Howard	N/A	N/A

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY AUDIT & GOVERNANCE (1) (1:0:0:0:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Coles	N/A	N/A	N/A	N/A	N/A

SUBS:					
J Allen	N/A	N/A	N/A	N/A	N/A

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY OVERVIEW AND SCRUTINY (2) (1:1:0:0:0:0)

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
Coles	Haseeb	N/A	N/A	N/A	N/A
SUBS:					
S Allen	TBC	N/A	N/A	N/A	N/A

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY SKILLS AND EMPLOYMENT COMMITTEE (LEADER APPOINTMENT (1) (0:0:0:1::0:0))

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
N/A	N/A	N/A	Hiller	N/A	N/A
SUBS:					
N/A	N/A	N/A	Howard	N/A	N/A

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY TRANSPORT AND INFRASTRUCTURE COMMITTEE (LEADER APPOINTMENT (1) (0:0:0:1:0:0))

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
N/A	N/A	N/A	Eley	N/A	N/A
SUBS:					
N/A	N/A	N/A	Hiller	N/A	N/A

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY ENVIRONMENT AND SUSTAINABLE COMMUNITIES COMMITTEE (LEADER APPOINTMENT (1) (0:0:0:1:0:0))

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
N/A	N/A	N/A	Eley	N/A	N/A
SUBS:					

N/A	N/A	N/A	Day	N/A	N/A
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CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY HUMAN RESOURCES COMMITTEE (CURRENTLY CONSERVATIVE (1) (1:0:0:1:0:0))

Conservative	Labour	Lib Dem	PF	Green	Non-Aligned
J Allen	N/A	N/A	Howard	N/A	N/A
SUBS:					
N/A	N/A	N/A	M Farooq	N/A	N/A

ARMED FORCES CHAMPION (1)

John Fox

June 2023

KEY PARTNERSHIPS – NOT TO BE PUBLISHED ON 1ST NOVEMBER

For all seats in the **key partnerships** category, the Executive seats required by the partnership agreement will be filled automatically by the relevant Cabinet member, unless not appropriate. Where the relevant person is not readily identifiable, the Leader will determine which Members are appointed to fill the required number of seats.

The **non-Executive** seats required by the partnership agreement will be totalled across these key partnerships and then allocated proportionally to the Council's various political groups using the appointments procedure.

ORGANISATION	FUNCTION	NO. OF REPS	APPOINTMENT
Safer Peterborough Partnership	Community Safety Partnership	1	D Jones
Youth Justice Board	Youth Offending Service Management Board	1	D Jones

COUNCIL OWNED COMPANIES

For all seats in the **Council owned companies** category, the Executive seats required by the companies agreement will be filled automatically by the relevant Cabinet member. Where the relevant person is not readily identifiable, the Leader will determine which members are appointed to fill the required number of seats.

ORGANISATION	FUNCTION	NO. OF REPS	APPOINTMENT
Peterborough Investment Partnership	Joint Venture Company Board	2	Adrian Chapman Tom Hennessey
Opportunity Peterborough Board	Economic Development Company	1	M Farooq
Opportunity Peterborough Audit Committee	Economic Development Company Committee	1	M Farooq
Peterborough Investment Partnership (Fletton Quays) Limited	Special Purpose Vehicles	2	Adrian Chapman Tom Hennessey
Peterborough Investment Partnership (Pleasure Fairs) Limited	Special Purpose Vehicles	2	Adrian Chapman Tom Hennessey
Peterborough Limited	Local Authority Trading Company	3	C Hogg A Jones Steve Crabtree
Peterborough HE Property Company Ltd	University Joint Venture Company Board	1	Adrian Chapman
Medesham Homes (PCC & CKH Developments)	Joint Venture Group	1	Jon Sawyer
Empower Community Interest Company Limited (Dormant)	Strategic Partnership Board	2	N/A N/A
Blue Sky Peterborough (Dormant)	Energy Services Company	2	N/A N/A

STRATEGIC & EXECUTIVE

For all seats in the **strategic and executive** category, the presumption will be that the Executive allocates them to the political Administration except where:

- (i) the external organisation's constitution/partnership agreement states otherwise;
- (ii) in the case of the Local Government Association, where wider representation is usual;
- (iii) the Executive decides otherwise.

National

ORGANISATION	FUNCTION	NO. OF REPS	APPOINTMENT
Local Government Association	Membership Organisation	4	Farooq Fitzgerald D Jones Hogg Sub – Howard

Regional

ORGANISATION	FUNCTION	NO. OF REPS	APPOINTMENT
Eastern Shires Purchasing Organisation (ESPO) Management Committee	Public Sector Professional Buying Organisation	1	Howard
Great Fen Project / Steering Committee	To undertake Strategic Direction and fulfil Collaboration Agreement	1	Hussain

Natural Cambridgeshire	Local Nature Partnership	1	Day
Nene Park Trust	Registered Charity	2	TBC
Ox-Cam Pan Regional Partnership	Regional Partnership	1	TBC (Officer – Nick Carter)

Local

ORGANISATION	FUNCTION	NO. OF REPS	APPOINTMENT
Cambridgeshire and Peterborough Waste Partnership (Recap Board)	To work with local communities to help reduce waste and increase recycling	1	Eley
Pensions Committee – Cambridgeshire County Council	Pensions Fund Board	1	Howard
North West Anglia NHS Foundation Trust (Council of Governors)	Trust	1	S Qayyum
Peterborough Museum and Art Gallery	Museum and Art Gallery Board	1	Skibsted Sub – Harper
Standing Advisory Committee for Religious Education	Statutory Body	3	S Bond Trust Fenner
Cambridgeshire and Peterborough Safeguarding Adults Board	Safeguarding Board	1	S Farooq

Peterborough Safeguarding Children Board	Safeguarding Board	1	Bisby Sub –
Local Action Group (Leader Rural Funding Programme)	Local Action Group	1	Hillier
Green Backyard	Registered Charity and Community Growing Project	1	Hogg
Peterborough Flood and Water Management (FloW) Partnership	Management Partnership	1	Elsy Sub Hillier
Growing our Green Spaces Future Parks Accelerator Project	Joint Project Group	1	Sandford
City College Governing Board	Governing Body	1	Hillier
ARU Peterborough	University Board	1	Adrian Chapman
Peterborough Positive	Business Improvement District (BID) Board	1	Hillier

Please note: Organisations where **all** Members of Council are appointed by virtue of office such as Cross Keys Area Forums, Police Neighbourhood Panels etc, have not been included in this list.

May 2023

“Councillors appointed as Trustees are personally responsible to the Trust as a Trustee (quite distinct from their duties as members) and are liable for any mismanagement or breaches of Trust because they are required to act in good faith and for the benefit of the Trust at all times.

There are strict requirements for Trustees to administer/manage the Trust property for the benefit of the Trust (and not for any other purposes) and in accordance with the express terms of the Trust document.”

- Peterborough City Council Constitution, Part 3, Delegations Section 5 – Appointments to External Organisation

COMMUNITY ENGAGEMENT

For seats in the **community engagement** category, excluding any allocated automatically by virtue of office, the total number of seats available across all organisations in the category will be calculated. Seats will then be allocated equitably amongst the Council's declared political groups, as far as is reasonably practicable reflecting the political balance of the Council. The final allocation does not have to be exactly proportional, provided that distribution is equitable.

Not necessary to fulfil strategic or executive function but still beneficial in terms of leading, engaging and supporting the community: District wide-role.

ORGANISATION	FUNCTION	NO. OF REPS	NOMINATIONS
Anglian (Northern) Regional Flood and Coastal Committee	Committee of the Environment Agency	1	Elsy
North Level Internal Drainage Board	Statutory Board	5	D Jones Hiller Elsy
Welland and Deeping Internal Drainage Board	Autonomous Public Body	1	
Peterborough Allotment Representatives Consortium	Community Representatives Body	3	Wiggin A Jones Knight

LOCAL ENGAGEMENT

Seats in the **local engagement** category, excluding any allocated automatically by virtue of office, will be allocated having regard to the political composition of the ward(s) most closely affected. The expectation is that local candidates will be considered ahead of other nominees for representation.

Local engagement appointments are an opportunity for Ward Councillors and other Councillors to work closely with the communities that they represent. A limited number of the appointments are on the basis of statutory guidance, but the majority appointed following requests from local organisations.

ORGANISATION	FUNCTION	NO. OF REPS	NOMINATIONS
Eye Quarry Local Liaison Committee	Local Liaison Committee	3	S Allen Ray Simons
James Bradfield Trust (Helpston)	Trust	1	Over
Maxey Quarry Local Liaison Committee	Local Liaison Committee	2	Hiller S Farooq
Pode Hole Quarry Local Liaison Committee	Local Liaison Committee	3	S Allen Ray Simons
Thornhaugh 1 Local Liaison Committee	Local Liaison Committee	1	Elsy
Willow Hall Farm Quarry Local Liaison Committee	Local Liaison Committee	3	S Allen Ray Simons

LOCAL ENGAGEMENT – COMMUNITY ASSOCIATIONS

ORGANISATION	FUNCTION	NO. OF REPS	NOMINATIONS
Dogsthorpe	Community Association	1	Hussain
Italian	Community Association	3	Harper Rush Coles
Longthorpe	Community Association	1	Ayres
Millfield	Community Association	1	Qayyum
Newborough and Borough Fen	Community Association	1	S Allen
Nepalese	Community Association	1	Nawaz
Pakistan	Community Association	1	Hussain
Paston and Gunthorpe	Community Association	1	Shaheed
South Grove	Community Association	1	Dowson
George Alcock Centre (formerly Stanground Community Association)	Community Association	1	Hogg
Werrington	Community Association	1	Vacant

ORGANISATION	FUNCTION	NO. OF REPS	NOMINATIONS
Werrington Neighbourhood Council	Community Association	6	John Fox Judy Fox Lane S Bond A Bond Tyler
Woodston (Belsize Community Centre)	Community Association	1	Thulbourn

LOCAL ENGAGEMENT – COMMUNITY CENTRE MANAGEMENT COMMITTEES

ORGANISATION	FUNCTION	NO. OF REPS	NOMINATIONS
Herlington (Herlington Community Association)	Community Centre Management Committee	1	Casey
Loxley (Loxley Community Association)	Community Centre Management Committee	1	Judy Fox
Manor Farm (Eye Community Association)	Community Centre Management Committee	1	Ray
Orton Goldhay	Community Centre Management Committee	1	Skibsted
Parnwell (Parnwell Community Association)	Community Centre Management Committee	1	Hemraj
Nene Valley Community Centre (Previously known as Riverside Community and Sports Centre Interim Committee)	Community Centre Management Committee	1	Coles
Thorney (Also known as Bedford Hall Management Committee)	Community Centre Management Committee	1	Simons
Light House Community Group CIO (East Community Centre Management)	Community Centre Management Committee	1	J Allen

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